

Republic of the Philippines
Province of Davao de Oro
OFFICE OF THE GOVERNOR
BIDS AND AWARDS COMMITTEE



EXCERPT FROM THE MINUTES OF THE SPECIAL MEETING OF THE BIDS AND AWARDS COMMITTEE (BAC) HELD ON OCTOBER 3, 2024, AT THE BAC CONFERENCE ROOM, 3RD FLOOR, EXECUTIVE BUILDING, PROVINCIAL CAPITOL COMPLEX, CABIDIANAN, NABUNTURAN, DAVAO DE ORO.

Present

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|---|------------------------|
| 1 Ms. Lara Zaphire Kristy N. Bermejo, MPA | BAC Chairperson |
| 2 Mr. Lewis Jake G. Caiman | BAC Vice – Chairperson |
| 3 Atty. Reyna Cor Reyna M. Mutoc, CPA | BAC Member |
| 4 Engr. Roderick M. Digamon, CE | BAC Member |

Other Present

- | | |
|---------------------------------------|------------------------|
| 1 Mr. Jenes B. Miñoza, MPA | BAC Secretariat – Head |
| 2 Ms. Cristie M. Plaza, CPA | TWG Member |
| 3 EnP. Marilyn A. Perlas, MExED | TWG Member |
| 4 Mr. Ronald C. Sibayan, MExEd | TWG Member |
| 5 Engr. Joy C. Manabat, CE, MPA, MRDN | TWG Member |
| 6 Dr. Ma. Grace C. Lim, FPSMS | TWG Member |
| 7 Engr. Eav Julian M. Mahinay | TWG Member |
| 8 Mr. Alvin Ross J. Gisma | TWG Member |

On Official Business

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| 1 Dr. Rolando S. Simene, DVM, MRDM | BAC Member |
| 2 Mr. Joseph Randy M. Loy, RN, MMCMDR | TWG Member |

RESOLUTION NO. B-2024.10.03.03

“A RESOLUTION RECOMMENDING TO THE HEAD OF THE PROCURING ENTITY (HOPE) TO AWARD PURCHASE REQUEST NO. 24-4605 TO JEMAR CATERING SERVICES AS THE SINGLE CALCULATED AND RESPONSIVE BIDDER FOR THE SUPPLY AND DELIVERY OF PACKED MEALS AND SNACKS UNDER BID NO. B-24-0262.”

WHEREAS, the Provincial Government of Davao de Oro advertised the Invitation to Bid for the procurement of **SUPPLY AND DELIVERY OF PACKED MEALS AND SNACKS** under Bid No. **B-24-0262** POSTED on its website, the PHILGEPS, and at a conspicuous place within the premises of the Provincial Government of Davao de Oro continuously for seven (7) calendar days;

WHEREAS, the BAC pursuant to Section 30 of R.A. 9184 used the nondiscretionary pass/fail criteria and conducted public bidding on October 1, 2024, that was attended by the following bidders/suppliers, to wit;

Bidder	Bid Quotation (As Read)	Documentary Requirement
JEMAR CATERING SERVICES	901,264.00	Compliant

WHEREAS, the Committee agreed that **JEMAR CATERING SERVICES** shall undergo post-qualification by the Technical Working Group for being the Single bidder and to determine whether the bidder complies with and is responsive to all requirements and conditions as specified in the bidding documents;

WHEREAS, the detailed evaluation of bids conducted on October 2, 2024, resulted in the following;

Name of Bidder	Bid Amount (As Read)	Bid Amount (As Calculated)
JEMAR CATERING SERVICES	901,264.00	901,264.00

WHEREAS, if the BAC determines that the bidder with the Lowest Calculated Bid passes all the criteria for post-qualification, it shall declare the said bidder as LCRB and recommend to the HoPE the award of contract to the said bidder at its submitted bid price or its calculated bid price, whichever is lower, as stated in Section 34.4 of the IRR;



Name of Bidder	ABC	Bid Amount	% Variance from ABC
JEMAR CATERING SERVICES	910,000.00	901,264.00	0.96%


WHEREAS, upon careful examination, validation, and verification of all the eligibility, technical, and financial requirements submitted by the bidder as a Single Calculated Bid, its bid has been found to be responsive.

NOW THEREFORE, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**:

- a) To recommend to the Head of the Procuring Entity (HoPE) to award Purchase Request No. **24-4605** to **JEMAR CATERING SERVICES** as a Single Calculated and Responsive Bidder for the procurement of **SUPPLY AND DELIVERY OF PACKED MEALS AND SNACKS** under Bid No. **B-24-0262**.

RESOLVED, FINALLY, that copies of these resolutions be forwarded to the concerned offices for information, guidance, and appropriate action.

Certified true and Correct:


JENES B. MIÑOZA, MPA
 Head BAC Secretariat

Conformed by:


LARA ZAPHIRE KRISTY N. BERMEJO, MPA
 BAC-Chairperson



LEWIS JAKE G. CAIMAN
 BAC -Vice Chairperson


ATTY. MARIA COR REYNA M. MUTOC, CPA
 BAC Member


RODERICK M. DIGAMON, CE
 BAC Member

On Official Business
ROLANDO S. SIMENE, DVM, MRDM
 BAC Member

Action Taken: Approved/Disapproved


DOROTHY P. MONTEJO-GONZAGA
 Governor
 Head of the Procuring Entity
 Approved on 10/3/24