

Republic of the Philippines
Province of Davao de Oro
OFFICE OF THE GOVERNOR
BIDS AND AWARDS COMMITTEE



AN EXCERPT FROM THE MINUTES OF THE SPECIAL MEETING OF THE BIDS AND AWARDS COMMITTEE (BAC) AND PUBLIC BIDDING HELD ON JUNE 3, 2024, AT THE BAC CONFERENCE ROOM, 3RD FLOOR, EXECUTIVE BUILDING, PROVINCIAL CAPITOL COMPLEX, CABIDIANAN, NABUNTURAN, DAVAO DE ORO.

Present

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|---|---|------------------------|
| 1 | Dr. Rolando S. Simene, MRDM | BAC Chairperson |
| 2 | Engr. Roderick M. Digamon | BAC Vice – Chairperson |
| 3 | Ms. Lara Zaphire Kristy N. Bermejo, MPA | BAC Member |
| 4 | Atty. Mary Justice P. Aurelio-Yap, CPA | BAC Member |

Other Present

- | | | |
|---|-------------------------------------|------------------------|
| 1 | Mr. Jenes B. Miñoza, MPA | BAC Secretariat – Head |
| 2 | Ms. Cristie M. Plaza, CPA | TWG Member |
| 3 | Mr. Joseph Randy M. Loy, RN, MMCMDR | TWG Member |
| 4 | Mr. Ronald C. Sibayan, MExEd | TWG Member |
| 5 | Mr. Alvin Ross J. Gisma | TWG Member |
| 6 | Engr. Joy C. Manabat, MPA, MRDN | TWG Member |
| 7 | Dr. Ma. Grace C. Lim, FPSMS | TWG Member |

On Official Business

- | | | |
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| 1 | Mr. Lewis Jake G. Caiman, CPA | BAC Member |
| 2 | Engr. Eav Julian M. Mahinay | TWG Member |

RESOLUTION NO. B-2024.06.03.01

“A RESOLUTION RECOMMENDING TO THE HEAD OF THE PROCURING ENTITY (HOPE) TO AWARD PURCHASE REQUEST NO. 24-1782 TO MINI CLEAN BUSINESS SOLUTIONS AS A SINGLE CALCULATED AND RESPONSIVE BIDDER FOR THE UPDATING OF LEGISLATIVE MANAGEMENT, CODIFICATION, TRACKING, AND INFORMATION SYSTEM UNDER BID NO. B-24-0074.”

WHEREAS, the Provincial Government of Davao de Oro advertised the Invitation to Bid for the procurement of **UPDATING OF LEGISLATIVE MANAGEMENT, CODIFICATION, TRACKING, AND INFORMATION SYSTEM** under Bid No. **B-24-0074** POSTED on its website, the PHILGEPS, and at a conspicuous place within the premises of the Provincial Government of Davao de Oro continuously for seven (7) calendar days;

WHEREAS, the BAC pursuant to Section 30 of R.A. 9184 used the nondiscretionary pass/fail criteria and conducted public bidding on April 16, 2024, that were attended by the following bidders/suppliers, to wit:

Bidder	Bid Quotation (As Read)	Documentary Requirement
MINI CLEAN BUSINESS SOLUTIONS	795,000.00	Compliant
LEXSYS TECHNOLOGIES, INC.	-----	Non-compliant

WHEREAS, the Committee agreed that **MINI CLEAN BUSINESS SOLUTIONS** shall undergo post-qualification by the Technical Working Group for being the lowest bidder and to determine whether the bidder complies with and is responsive to all requirements and conditions as specified in the bidding documents;

WHEREAS, the detailed evaluation of bids conducted on May 15, 2024, resulted in the following;

Name of Bidder	Bid Amount (As Read)	Bid Amount (As Calculated)
MINI CLEAN BUSINESS SOLUTIONS	795,000.00	795,000.00

WHEREAS, if the BAC determines that the bidder with the Lowest Calculated Bid passes all the criteria for post-qualification, it shall declare the said bidder as LCRB and recommended to the HoPE the award of contract to the said bidder at its submitted bid price or its calculated bid price, whichever is lower, as stated in Section 34.4 of the IRR;



Name of Bidder	ABC	Bid Amount	% Variance from ABC
MINI CLEAN BUSINESS SOLUTIONS	900,000.00	795,000.00	11.67%

WHEREAS, upon careful examination, validation, and verification of all the eligibility, technical, and financial requirements submitted by the bidder as a Single Calculated Bid, its bid has been found to be responsive.

NOW THEREFORE, We, the members of the Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED:

- a) To recommend to the Head of the Procuring Entity (HoPE) to award Purchase Request No. 24-1782 to MINI CLEAN BUSINESS SOLUTIONS as a Single Calculated and Responsive Bidder for the procurement of UPDATING OF LEGISLATIVE MANAGEMENT, CODIFICATION, TRACKING, AND INFORMATION SYSTEM under Bid No. B-24-0074.

RESOLVED, FINALLY, that copies of these resolutions be forwarded to offices concerned for information, guidance, and appropriate action.

Certified true and Correct:


JENES B. MIÑOZA, MPA
 Head BAC Secretariat

Conformed by:


ROLANDO S. SIMENE, DVM, MRDM
 BAC-Chairperson



RODERICK M. DIGAMON, CE
 BAC -Vice Chairperson


LARA ZAPHIRE KRISTY N. BERMEJO, MPA
 BAC Member

(On Official Business)
LEWIS JAKE G. CAIMAN, CPA
 BAC Member


ATTY. MARY JUSTICE P. AURELIO-YAP, CPA
 BAC Member

Action Taken: Approved/Disapproved


DOROTHY P. MONTEJO-GONZAGA
 Governor
 Head of the Procuring Entity
 Approved on _____

