

Republic of the Philippines  
Province of Davao de Oro  
**OFFICE OF THE GOVERNOR**  
**BIDS AND AWARDS COMMITTEE**



**BAGONG PILIPINAS**

AN EXCERPT FROM THE MINUTES OF THE SPECIAL MEETING OF THE BIDS AND AWARDS COMMITTEE (BAC) AND PUBLIC BIDDING HELD ON MARCH 22, 2023, AT THE BAC CONFERENCE ROOM, 3RD FLOOR, EXECUTIVE BUILDING, PROVINCIAL CAPITOL COMPLEX, CABIDIANAN, NABUNTURAN, DAVAO DE ORO.

**Present**

- |                                            |                      |
|--------------------------------------------|----------------------|
| 1. Dr. Rolando S. Simene, DVM, MRDM        | BAC Chairperson      |
| 1. Engr. Roderick M. Digamon, CE           | BAC Vice-Chairperson |
| 2. Ms. Lara Zaphire Kristy N. Bermejo, MPA | BAC Member           |
| 3. Mr. Lewis Jake G. Caiman, CPA           | BAC Member           |
| 4. Atty. Mary Justice P. Aurelio-Yap, CPA  | BAC Member           |

**Other Present**

- |                                        |                        |
|----------------------------------------|------------------------|
| 1. Mr. Jenes B. Miñoza, MPA            | BAC Secretariat – Head |
| 1. Ms. Cristie M. Plaza, CPA           | TWG Member             |
| 2. Mr. Ronald C. Sibayan, MExEd        | TWG Member             |
| 3. Mr. Joseph Randy M. Loy, RN, MMCMDR | TWG Member             |
| 4. Mr. Alvin Ross J. Gisma             | TWG Member             |
| 5. Ms. Maila Mae Grace B. Carillo, CPA | TWG Member             |
| 6. Engr. Joy C. Manabat, CE, MPA, MRDN | TWG Member             |
| 7. Engr. EAV Julian M. Mahinay         | TWG Member             |

**On Leave**

- |                                |            |
|--------------------------------|------------|
| 1. Dr. Ma. Grace C. Lim, FPSMS | TWG Member |
|--------------------------------|------------|

**Present Bidder**

- |                          |              |
|--------------------------|--------------|
| 1. Mr. Vito R. Labrador  | Labsons Ent. |
| 2. Mr. Mario I. Labrador | Labsons Ent. |

**RESOLUTION NO. B-2024.03.22.01**

**“A RESOLUTION RECOMMENDING TO THE HEAD OF THE PROCURING ENTITY (HOPE) TO AWARD PURCHASE REQUEST NO. 24-0165 TO JEMAR CATERING SERVICES AS A SINGLE CALCULATED AND RESPONSIVE BIDDER FOR THE SUPPLY AND DELIVERY OF MEALS AND SNACKS UNDER BID NO. B-24-0011.”**

**WHEREAS**, the Provincial Government of Davao de Oro advertised the Invitation to Bid for the procurement of **SUPPLY AND DELIVERY OF MEALS AND SNACKS** under Bid No. **B-24-0011** POSTED on its website, the PHILGEPS, and at a conspicuous place within the premises of the Provincial Government of Davao de Oro continuously for seven (7) calendar days;

**WHEREAS**, the BAC pursuant to Section 30 of R.A. 9184 used the nondiscretionary pass/fail criteria and conducted public bidding on March 5, 2024, that was attended by the following bidders/suppliers, to wit;

Bidder	Bid Quotation (As Read)	Documentary Requirement
JEMAR CATERING SERVICES	1,484,000.00	Compliant

**WHEREAS**, the Committee agreed that **JEMAR CATERING SERVICES** shall undergo post-qualification by the Technical Working Group for being the lowest bidder and to determine whether the bidder complies with and is responsive to all requirements and conditions as specified in the bidding documents;

**WHEREAS**, the detailed evaluation of bids conducted on March 19, 2024, resulted in the following;

Name of Bidder	Bid Amount (As Read)	Bid Amount (As Calculated)
JEMAR CATERING SERVICES	1,484,000.00	1,484,000.00

**WHEREAS**, if the BAC determines that the bidder with the Lowest Calculated Bid passes all the criteria for post-qualification, it shall declare the said bidder as LCRB and recommended to the HoPE the award of contract to the said bidder at its submitted bid price or its calculated bid price, whichever is lower, as stated in Section 34.4 of the IRR;

Name of Bidder	ABC	Bid Amount	% Variance from ABC
JEMAR CATERING SERVICES	1,505,000.00	1,484,000.00	1.40%





**WHEREAS**, upon careful examination, validation, and verification of all the eligibility, technical, and financial requirements submitted by the bidder as a Single Calculated Bid, its bid has been found to be responsive.

**NOW THEREFORE**, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**:

- a) To recommend to the Head of the Procuring Entity (HoPE) to award Purchase Request No. **24-0165** to **JEMAR CATERING SERVICES** as a Single Calculated and Responsive Bidder for the procurement of **SUPPLY AND DELIVERY OF MEALS AND SNACKS** under Bid No. **B-24-0011**.

**RESOLVED, FINALLY**, that copies of these resolutions be forwarded to offices concerned for information, guidance, and appropriate action.

Certified true and Correct:

  
**JENES B. MIÑOZA, MPA**  
Head BAC Secretariat


Conformed by:

  
**ROLANDO S. SIMENE, DVM, MRDM**  
BAC Chairperson


  
**ENGR. RODERICK M. DIGAMON, CE**  
BAC -Vice Chairperson

  
**LARA ZAPHIRE KRISTY N. BERMEJO, MPA**  
BAC Member

  
**LEWIS JAKE G. CAIMAN, CPA**  
BAC Member

  
**ATTY. MARY JUSTICE P. AURELIO-YAP, CPA**  
BAC Member

Action Taken: Approved/Disapproved

  
**DOROTHY P. MONTELAJO-GONZAGA**  
Governor  
Head of the Procuring Entity  
Approved on \_\_\_\_\_

**GOVERNMENT  
WORKS**